**Letter of non-renewal of the contract**

………………. To Mr: …………… General Manager of the company

 ………………………. :From Mr

Enrolled in a job ………………. From the date of the day / / and I carry a residence number / national number………………

To inform you that I do not wish to renew my contract again, which is scheduled to expire on the date of the day /  /  within three months of the present time, so I ask you to accept this request, and you have my full appreciation.

……………………… :Sender

…………………….. :Signature

…………………… :Mobile number